

MEETING TO BE
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AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN

November 24, 2025

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 17, 2025 to The Times and the Princeton Packet, filed with the Municipal Clerk and posted at the Municipal Building and on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings
11. Consent Agenda

A. Resolutions

B. Minutes

August 25, 2025 - Business Session - As Amended
October 14, 2025 - Business Session - As Amended

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2025-R245 Authorizing the Mayor and Clerk to Execute the Reimbursement Agreement with Canal Pointe Condominium Association for Refuse and Recycling Costs and Snow Removal Costs for 2023

2025-R246 Authorizing the Mayor and Clerk to Execute the Reimbursement Agreement with Canal Pointe Condominium Association for Refuse and Recycling Costs and Snow Removal Costs for 2024

2025-R247 Authorizing the Chief Financial Officer to Increase the Professional Services Agreement Amount with David P. Lonski, Esquire for Legal Services as Special Tax Counsel in the Amount of \$15,000.00 for a Total Not to Exceed \$55,000.00

2025-R248 Authorizing the Chief Financial Officer to Increase the Professional Services Agreement with Arora and Associates for Miscellaneous Engineering Services in the Amount of \$1,000.00 for a Total Not to Exceed \$3,300.00.

2025-R249 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Spiezle Architectural Group, Inc. to Provide Construction Management Services for the Replacement of the Fire Suppression Sprinkler System at the Princeton Junction Volunteer Fire Station 44 Facility - \$8,200.00

2025-R250 Authorizing the Business Administrator to Purchase 2026 Microsoft Exchange Licensing from SHI International Corp. under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen - \$9,204.85

2025-R251 Authorizing the Business Administrator to Purchase One (1) 2026 Ford F450 Mason Dump Truck Including Options for the Department of Public Works from Ciocca Ford Under New Jersey State Contract T2102/24-FLEET-88820 - \$82,704.05

2025-R252 Authorizing the Business Administrator to Purchase Firefighter Protective Equipment (Coats and Pants) from Municipal Emergency Services under New Jersey State Contract #17-FLEET-00810 - \$39,318.24

2025-R253 Resolution Objecting to the Settlements and Proposed Judicial Consent Orders Between the State of New Jersey, NJDEP and DuPont Et. Al. Regarding PFAS Contamination

14. Introduction of Ordinances

2025-18 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 82 "FEES" SECTION 82-12 HEALTH OF THE TOWNSHIP CODE OF THE TOWNSHIP OF WEST WINDSOR (1999)

Public Hearing: December 8, 2025

15. Additional Public Comment (15 minutes comment period; three-minute limit per person)

16. Council Reports/Discussion/New Business

17. Administration Updates

18. Closed Session

19. Adjournment

REQUEST FOR COUNCIL ACTION

Date of Request: November 12, 2025

Initiated By: John V. Mauder Division/Department: Finance

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution providing for reimbursement of trash and recycling collection and disposal and snow removal costs for Canal Points Condominium Associations for 2023. The Township is required to either provide certain services or reimburse Associations for trash and recycling collection and disposal and snow removal.

SOURCE OF FUNDING:

2023 Budget and Snow Trust

CONTRACT AMOUNT:

\$140,967.00

CONTRACT LENGTH:

January 1, 2023 through December 31, 2023

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution, Agreements and copy of Certification of Funds

S:\AGENDA INBOX (file name) 2025 Resolution-Kelly 2023-Canal Pointe

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 11/13/25
Department/Division Head Date

APPROVED FOR AGENDA OF: November 24, 2025

By: Marlena A. Schmid 11/17/2025
Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE WEDNESDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 11/24/25 Ordinance # _____ Resolution # 2025-R245

Council Action Taken:

RESOLUTION

WHEREAS, N.J.S.A. 40:67-23.2 et seq. establishes a policy and schedule of the reimbursement of costs for refuse and recycling collection and disposal and snow removal costs incurred by qualified private communities; and

WHEREAS, Canal Pointe Condominium Association qualifies as such a community; and

WHEREAS, the Township of West Windsor has agreed to reimburse the Canal Pointe Condominium Association for refuse and recycling costs and snow removal costs for 2023; and

WHEREAS, funds are available as evidenced by the Chief Financial Officer's certification of funds:

Canal Pointe Condominium Association		
Refuse Collection – 2023	101001	\$ 140,967.00
Snow Trust -2023	121407	\$ <u>0.00</u>
Total		\$ <u>140,967.00</u>

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, County of Mercer, and State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute the agreement with this Association to reimburse them for certain snow removal and refuse and recycling costs pursuant of N.J.S.A. 40:67-23.2 et. seq. in the following amounts for calendar year 2023.

Canal Pointe Condominium Association		
Refuse Collection – 2023	101001	\$ 140,967.00
Snow Trust -2023	121407	\$ <u>0.00</u>
Total		\$ <u>140,967.00</u>

A copy of said Agreement is attached herein.

Adopted: November 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of November, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 12, 2025

Initiated By: John V. Mauder Division/Department: Finance

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution providing for reimbursement of trash and recycling collection and disposal and snow removal costs for Canal Pointe Condominium Associations for 2024. The Township is required to either provide certain services or reimburse Associations for trash and recycling collection and disposal and snow removal.

SOURCE OF FUNDING:

2024 Budget and Snow Trust

CONTRACT AMOUNT:

Refuse collection \$145,199.23

Snow removal \$2,127.49

CONTRACT LENGTH:

January 1, 2024 through December 31, 2024

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution, Agreements and copy of Certification of Funds

S:\AGENDA INBOX (file name) 2025 Resolution-Kelly 2024-Canal Pointe

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder

Department/Division Head Date

APPROVED FOR AGENDA OF: November 24, 2025

By: Marlena A. Schmid 11/17/2025
Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE WEDNESDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 11/24/25 Ordinance # _____ Resolution # 2025-R246

Council Action Taken:

RESOLUTION

WHEREAS, N.J.S.A. 40:67-23.2 et seq. establishes a policy and schedule of the reimbursement of costs for refuse and recycling collection and disposal and snow removal costs incurred by qualified private communities; and

WHEREAS, Canal Pointe Condominium Association qualifies as such a community; and

WHEREAS, the Township of West Windsor has agreed to reimburse the Canal Pointe Condominium Association for refuse and recycling costs and snow removal costs for 2024; and

WHEREAS, funds are available as evidenced by the Chief Financial Officer's certification of funds;

Canal Pointe Condominium Association		
Refuse Collection – 2024	105-58-224A	\$145,199.23
Snow Trust -2024	121407	<u>\$ 2,127.49</u>
Total		<u>\$147,326.72</u>

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, County of Mercer, and State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute the agreement with this Association to reimburse them for certain snow removal and refuse and recycling costs pursuant of N.J.S.A. 40:67-23.2 et. seq. in the following amounts for calendar year 2024.

Canal Pointe Condominium Association		
Refuse Collection – 2024	105-58-224A	\$145,199.23
Snow Trust -2024	121407	<u>\$ 2,127.49</u>
Total		<u>\$147,326.72</u>

A copy of said Agreement is attached herein.

Adopted: November 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of November, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

INDICATE ACTION REQUESTED (check one):

Date of Request: November 7, 2025

- ☐ Ordinance
☐ (Summary attached)
☒ **Resolution**
☐ (Backup documents complete)
(Contracts require Affirmative
Action Certificate)
☐ Item for Discussion only

Initiated By: Hermant Marathe Department of Administration

ACTION REQUESTED/EXECUTIVE SUMMARY: Authorizing the contract increase of \$15,000.00 for David P. Lonski, Esquire (Special Tax Counsel for Tax Appeal Defense).

SOURCE OF FUNDING: Current Fund

CONTRACT AMOUNT: \$40,000.00 to \$55,000.00

CONTRACT LENGTH: 01/01/2025 – 12/31/2025

OTHER SUPPORTING INFORMATION ATTACHED

Resolution

☐ DISK & file name(OR) S:\AGENDA INBOX(file name Special Tax Counsel 2025-Increase)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

H. Marathe
Department/Division Head

11/12/25
Date

APPROVED FOR AGENDA OF: November 24, 2025

By: Marlena A. Schmid

Marlena A. Schmid
Business Administrator

11/17/2025

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL BUSINESS MEETING.**

MEETING DATE: 11/24/25 Ordinance # _____ Resolution # 2025-R247

Council Action Taken:

Distributed:

RESOLUTION

WHEREAS, the Township of West Windsor Council entered into a Professional Services Agreement with David P. Lonski, Esquire on March 3, 2025 for legal services as Township Special Tax Counsel; and

WHEREAS, a certification of funds for the original Agreement was received from the Chief Financial Officer and funds were available in the following account:

Legal – Litigation	105-46-228	<u>\$40,000.00</u>
	Total	\$40,000.00

WHEREAS, the scope of work authorized in the original Agreement remains in force and effect; and

WHEREAS, the Chief Financial Officer has certified funds are available in the following line account:

Legal – Litigation	105-46-228	<u>\$15,000.00</u>
	Total	\$15,000.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Chief Financial Officer is hereby authorized to increase the contract amount to date by \$15,000.00 with David P. Lonski, Esquire as Special Tax Counsel to a revised contract amount of \$55,000.00.

Adopted: November 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of November 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 10, 2025

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing an increase in the contract amount of the professional services agreement for Miscellaneous Engineering Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

Arora and Associates

SOURCE OF FUNDING: Engineering – Consultant Fees 105-30-210

CONTRACT AMOUNT:

Contract Amount to date: \$ 2,300.00

Change Order: + \$ 1,000.00

Final Contract Amount: \$ 3,300.00

CONTRACT LENGTH: until December 31, 2025

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Resolution 2025-R029
Certification of Funds	Engineer's Memorandum

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

<u>Francis Guzik</u>	<u>11/11/2025</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: November 24, 2025

By: Marlena Schmid 11/17/2025
Marlena Schmid, Business Administrator

MEETING DATE: 11/24/25 Ordinance # _____ Resolution # 2025-R248

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor entered into a Professional Services Agreement with Arora and Associates on January 15, 2025 for professional services on a consultant basis for miscellaneous engineering projects as assigned in the amount of \$2,000.00 (Resolution 2025-R029); and

WHEREAS, West Windsor Township authorized an increase to the Professional Services Agreement with Arora and Associates on October 14, 2025 in the amount of \$300.00 (Resolution 2025-R214); and

WHEREAS, Certifications of Funds for the original contract as well as the increase to the Professional Services Agreement were received from the Chief Financial Officer and funds were available in the following accounts:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$2,000.00</u>
Account Title	Account Number	Amount

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$300.00</u>
Account Title	Account Number	Amount

WHEREAS, the scope of work authorized in the original contract remains in force and effect; and

WHEREAS, there is a need for additional services in accordance with the original Agreement that exceed the original allocated fee amount; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$1,000.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that John V. Mauder, the Chief Financial Officer, is hereby authorized to increase the contract amount with Arora and Associates to a revised total contract amount of \$3,300.00.

Adopted: November 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of November 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 31, 2025

Initiated By: Brian E. Aronson **Division/Department:** Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a Professional Services Agreement with the Spiegle Architectural Group, Inc. to provide Construction Management Services associated with the replacement of the existing Fire Suppression Sprinkler System at the Princeton Junction Volunteer Fire Station 44 facility.

SOURCE OF FUNDING:

PJ Firehouse Bldgs. / General Improvements 405-2023-09-030 \$8,200.00


CONTRACT AMOUNT: \$8,200.00

CONTRACT LENGTH: from the date of project initiation to project completion

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	
Proposal – Exhibit A	Political Contribution Disclosure
Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure
Facilities Maintenance Managers Memorandum	Business Registration Certification
Affirmative Action Contract	Certificate of Information Report

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

	<u>10-31-2025</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: NOVEMBER 24, 2025

By:  11/17/2025
Marlena A. Schmid, Business Administrator

MEETING DATE: 11/24/25 **Ordinance #** _____ **Resolution #** 2025-12249

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional architectural services; and

WHEREAS, Spiezle Architectural Group, Inc. has submitted a proposal dated October 29, 2025 indicating they will provide Construction Management Services in conjunction with the replacement of the existing Fire Suppression Sprinkler System at the Princeton Junction Volunteer Fire Station 44 facility for \$8,200.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

PJ Firehouse Bldgs. / General Improvements 405-2023-09-030 \$8,200.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with the Spiezle Architectural Group, Inc., for an amount not to exceed \$8,200.00.
- (2) The Agreement so authorized shall require the Provider to provide Construction Management Services pursuant to its proposal dated October 29, 2025. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and the Spiezle Architectural Group, Inc. and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: November 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of November 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 6, 2025

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution authorizing the Township of West Windsor to enter into a contract with SHI International Corporation to procure 2026 Microsoft Exchange Licensing as an Authorized Vendor of Computer Equipment & Peripherals (2022-2024) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen.

SOURCE OF FUNDING:

Administration Technology/Computer Services	105 04 268	\$ 5,634.99
Police – Office Furniture/Equipment Maintenance	105 18 233	\$ 3,569.86

CONTRACT AMOUNT: Subject to the adoption of the 2026 Municipal Budget - \$9,204.85

CONTRACT LENGTH: 2/1/2026 – 1/31/2027

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Certification of Funds
SHI International Price Quote
County of Bergen Contract BC-BID- 24-38 Related Documents

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian E. Aronson Nov 13, 2025
Department/Division Head Date

APPROVED FOR AGENDA OF: NOVEMBER 24, 2025

By: Marlena A. Schmid 11/17/2025
Marlena A. Schmid, Business Administrator

MEETING DATE: 11/24/25 Ordinance # _____ Resolution # 2025-R25C

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and
- WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and
- WHEREAS, the Township needs to purchase annual licensing of Microsoft Exchange products from SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2022-2024) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen in the amount of \$9,204.85; and
- WHEREAS, as of November 24, 2025 the Township's total aggregate spending with SHI International Corp. was as follows:

Purchase Order No.	63166	\$ 9,073.16
Purchase Order No.	63470	\$ 10,720.46
Resolution No.	2025-R077	\$ 16,149.18
Resolution No.	2025-R086	\$ 112,933.61
Resolution No.	2025-R087	\$ 14,000.00
Resolution No.	2025-R112	\$ 34,994.26
Resolution No.	2025-R130	\$ 17,372.00
Resolution No.	2025-R144	\$ 6,102.12
Resolution No.	2025-R150	\$ 11,511.19
Resolution No.	2025-R178	\$ 16,528.44
Resolution No.	2025-R204	\$ 2,866.79
Resolution No.	2025-R220	\$ 2,748.96
Resolution No.	2025-R238	\$ 5,000.00
		\$ 260,000.17

- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following accounts subject to the adoption of the 2026 Municipal Budget:

Administration Technology/Computer Services	105 04 268	\$5,634.99
Police – Office Furniture/Equipment Maintenance	105 18 233	\$3,569.86

- NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that Marlena A. Schmid, Business Administrator is hereby authorized to purchase the above from SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen for a total not to exceed of \$269,205.02.

Adopted: November 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of November, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 11-10-2025

Initiated By: Anthony Esposito Division/Department: Department of Public Works

ACTION REQUESTED/ EXECUTIVE SUMMARY: Resolution authorizing the purchase of a new 2026 Ford F450 Mason Dump Truck from Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822.

SOURCE OF FUNDING: 405-2025-10-032

CONTRACT AMOUNT: \$82,704.05


CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution 2025-R , bid sheets, and certification of funds

S:\AGENDA INBOX (file name)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW


Department/Division Head

11/12/2025
Date

APPROVED FOR AGENDA OF:

By:


Marlana Schmid, Business Administrator

11/17/2025

**** PLEASE NOTE **** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.

MEETING DATE: 11/24/25 Ordinance # _____ Resolution # 2025-12251

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor, Department of Public Works, needs to purchase one (1) 2026 Ford F450 Mason Dump Truck; and

WHEREAS, Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 has been awarded New Jersey State Contract T2102/24-FLEET-88820 for said vehicle including options and has provided a proposal dated November 7, 2025 in the total amount of \$82,704.05; and

WHEREAS, the Chief Financial Officer has certified fund are available in the following account:

Public Works – Acquisition of Vehicle	405-2025-10-032	\$82,704.05
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, Marlena A. Schmid, the Business Administrator, is hereby authorized to purchase one (1) 2026 Ford F450 Mason Dump Truck including options from Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 under New Jersey State Contract T2102/24-FLEET-88820 for a total price of \$82,704.05

Adopted: November 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of November, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 9/17/2025

Initiated By: Lynch

Division/Department: Fire & Emergency Services

ACTION REQUESTED/ EXECUTIVE SUMMARY: Authorization to purchase firefighting personal protective equipment through NJ State Contract 17-Fleet-00810 through Municipal Emergency Services.

SOURCE OF FUNDING:

Fire & Emerg Svcs-Acq of Equip Non-Vehicular	405-2023-09-028	\$11,226.92
Fire & Emerg Svcs-Acq of Equip Non-Vehicular	405-2024-18-024	\$28,091.32

CONTRACT AMOUNT: \$39,318.24

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Certification of Funds
Request for council action
Memo
Quotes

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW



Department/Division Head

11/17/2025

Date

APPROVED FOR AGENDA OF:

By: 

Marlena Schmid, Business Administrator

11/17/2025

MEETING DATE: 11/24/25 **Ordinance #** _____ **Resolution #** 2025-1252

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor wishes to purchase firefighter personal protective equipment (coats and pants) for the Township's firefighters through the State of New Jersey's Cooperative Purchasing Program (N.J.S.A. 40A:11-12); and

WHEREAS, Municipal Emergency Services, 66 Firemen's Way, Poughkeepsie, NY 12603, has been awarded the New Jersey State Contract # 17-Fleet-00810 for a total cost of \$39,318.24; and

WHEREAS, as of November 24, 2025 the Township's total aggregate spending with Municipal Emergency Services was as follows:

Purchase Order No.	62667	\$39,176.08
Purchase Order No.	63870	\$ 3,959.21
Purchase Order No.	64001	\$ 959.40
Purchase Order No.	64001	<u>\$10,968.02</u>
		\$55,062.71

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following accounts:

Fire & Emergency Svs-Acq of Equip Non-Vehicular	405-2023-09-028	\$11,226.92
Fire & Emergency Svs-Acq of Equip Non-Vehicular	405-2024-18-024	<u>\$28,091.32</u>
		\$39,318.24

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that Marlena A. Schmid, Business Administrator, is hereby authorized to purchase the above, under New Jersey State Contract # 17-Fleet-00810 from Municipal Emergency Services for a total not to exceed \$94,380.95.

Adopted: November 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of November, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

RESOLUTION OF WEST WINDSOR TOWNSHIP COUNCIL OBJECTING TO THE
SETTLEMENTS AND PROPOSED JUDICIAL CONSENT ORDERS BETWEEN THE STATE OF
NEW JERSEY, NJDEP AND DUPONT ET AL. REGARDING PFAS CONTAMINATION

- WHEREAS, the Office of the Attorney General (“NJAG”) on behalf of the State of New Jersey, and the New Jersey Department of Environmental Protection (“NJDEP”) announced proposed Settlements and Judicial Consent Orders (“JCOs”) to resolve claims by the State against certain manufacturers, suppliers, or users of per- and poly-fluoroalkyl substances (“PFAS”), including the 3M Company, DuPont de Nemours, Inc., The Chemours Company, Corteva, Inc., and other affiliates and subsidiaries (together, “Settling Defendants”) for alleged statewide contamination and legacy site contamination of PFAS in New Jersey; and
- WHEREAS, the proposed JCOs would address claims of the State and extend protections and releases to the Settling Defendants for certain present and future PFAS-related liabilities across the State, including releasing and limiting claims by municipalities and counties; and
- WHEREAS, the proposed JCOs contain definitions including, but not limited to, “Covered Conduct,” “Covered PFAS Conduct,” “Released Claims,” “Released PFAS Claims,” “Releasers,” “Political Subdivision;” and
- WHEREAS, the West Windsor Township (the “Township”) is included as a “Political Subdivision” and “Releaser” within these definitions; and
- WHEREAS, the Township has not been separately consulted or otherwise ensured that its interests are preserved under the proposed JCOs, and further, the releases and limitations on claims could foreclose its ability to seek recovery for costs, damages, or remediation obligations in the future; and
- WHEREAS, the proposed JCO’s payment amounts, schedule, funding mechanisms, and scope of releases raise substantial concerns that they may be inadequate to protect local governmental interests for the full extent of PFAS liabilities, particularly given the uncertainty and evolving scientific, regulatory, and remediation frameworks for PFAS; and
- WHEREAS, the Township finds that it may be prematurely relinquishing rights or claims without clear assurance of the adequacy, enforceability, and timeliness of remediation and funding; and
- WHEREAS, the Council finds that the public interest demands full transparency, local governmental consultation, and a settlement structure that preserves and protects municipal and county rights to recovery and remediation in full.

NOW, THEREFORE, BE IT RESOLVED, by the West Windsor Township Council, in the State of New Jersey, as follows:

1. The West Windsor Township Council hereby expresses its formal objection to the proposed JCO in its current form as between the State of New Jersey, NJDEP and the Settling Defendants, on the grounds described above.
2. The Council requests that the JCO be revised to:
 - a. Explicitly preserve and not release or limit any claims, rights, or causes of action that the Township may hold now or in the future, including for municipal site remediation costs, water and/or sewer infrastructure improvements, environmental investigation, long-term monitoring, and public health tracking;
 - b. Include adequate financial compensation or mechanisms for local governments commensurate with their actual and projected costs of PFAS remediation, monitoring, infrastructure upgrade, and public health protection;
 - c. Ensure that the Settlement Funds are prioritized, dedicated, and managed in such a way that local governmental obligations can be addressed timely and effectively.
3. The West Windsor Township Council directs that a copy of this Resolution be transmitted to: the Commissioner of the New Jersey Department of Environmental Protection; the Attorney General of the State of New Jersey, the Special Counsel to the Attorney General of New Jersey, the Governor of the State of New Jersey, the Governor-elect of the State of New Jersey, Counsel for EIDP, Inc., The Chemours Company, and the Chemours Company FC, LLC, Counsel for 3M Company, State Senator Shirley K. Turner, General Assemblywoman Verlina Reynolds-Jackson, General Assemblyman Anthony S. Verrelli, Representative Bonnie Watson Coleman, the New Jersey State League of Municipalities and the Association of Environmental Authorities Executive Directors.

Adopted: November 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of November, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: November 13, 2025

Initiated By: Jill Swanson Division/Department: Health

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Requesting introduction of Ordinance to amend section 82-12 of the Township Code.

SOURCE OF FUNDING: NA

CONTRACT AMOUNT: NA

CONTRACT LENGTH: NA

OTHER SUPPORTING INFORMATION ATTACHED:

Draft Ordinance, Memorandum, Diagram Summary

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Jill Swanson
Department/Division Head


Date 11-13-25

APPROVED FOR AGENDA OF:

By: Marlena Schmid 11/17/2025
Marlena Schmid, Business Administrator

MEETING DATE: 11/24/25 Ordinance # 2025-12 Resolution # _____

Council Action Taken:

TOWNSHIP OF WEST WINDSOR
Division of Health

MEMORANDUM

TO: Marlena Schmid, Business Administrator
Kerry Giblin, Special Assistant to Administration

FROM: Jill Swanson, Health Officer *JMS*

SUBJECT: Proposed Ordinance Amendments, 82-12 Fees, Health

DATE: October 16, 2025, Updated November 13, 2025

Attached please find a proposed draft resolution to amend West Windsor Township Code, Section 82 -12. There are two primary objectives. The first is to increase the annual fees for public bathing place licenses for facilities composed of more than one body of water. The base fee for seasonal and annual pools remains the same but an additional fee(s) is added for those facilities which contain more than one body of water. The second objective is to establish reinspection fees for public recreational bathing places and retail food establishments for establishments which fail to correct critical violations and necessitate repeat inspections. Two additional provision contain minor amendments. The proposed changes are detailed below.

1. Section 82-12-B (1)(a) Public bathing places, seasonal pool.

Currently seasonal pools are charged a standard annual licensing fee of \$300. In addition to a main pool, some facilities contain a supplemental secondary pool, wading pool, splash pad or spa. Each of these bodies of water have separate circulation systems and parameters which require inspection and monitoring which adds to the Health Department resources required to regulate the site. The Department proposes an increase in the fees for facilities with multiple bodies of water to account for the additional investment of inspection resources to oversee these facilities.

In 2025, 16 seasonal bathing places licenses were issued in West Windsor. 8 facilities consist of multiple bodies of water. 3 new seasonal bathing places are proposed.

2. 82-12-B (1)(b) Public bathing places, year-round.

Annual pools are charged a standard licensing fee of \$500. In 2025, 6 annual bathing places licenses were issued in West Windsor, 1 of which is composed of multiple bodies of water.

3. 82-12- (B)(c) Proposed language adds a late fee of \$100 for delinquent annual renewal applications received after May 1 of the licensing year. Renewal applications are due prior to March 31st per WWT Code Chapter 162-9.

4. 82-12-B (3) Public bathing places, Reinspection fees

The proposed amendment provides for a reinspection fee following issuance of a conditional or unsatisfactory rating during a reinspection. As background, the Health Department conducts a minimum

of 2 annual inspections of public pools. Seasonal pools are required to be inspected prior to opening for the season and the second inspection is an unannounced, random visit. Annual facilities are inspected a minimum of twice with unannounced, random visits. At the conclusion of each inspection, an evaluation rating is issued by the inspector: Satisfactory, Conditional Satisfactory or Unsatisfactory. Based on the violations observed, a reinspection may be indicated. During the reinspection, a new rating is issued. The reinspection fee is triggered only when critical violations are found during the first reinspection, therefore requiring a third site visit.

5. 82-12- C (2)(c) and 82-12-C (3)(c) Retail food establishment reinspection fees

The proposed amendment provides for a reinspection fee following issuance of a conditional or unsatisfactory rating during a reinspection of retail food establishments. As background, the Health Department conducts annual inspections of establishments based on risk level and prior compliance history. Departmental goals require inspection of all establishments a minimum of once a year, higher risk establishments at least twice. Infrequently, non-compliant establishment will necessitate quarterly inspections. At the conclusion of each inspection, an evaluation rating is issued by the inspector: Satisfactory, Conditional Satisfactory or Unsatisfactory. Based on the nature of the violations observed, a reinspection may be indicated. During the reinspection, a new evaluation rating is issued. The reinspection fee is triggered only after the first reinspection when critical violations remain, therefore requiring a third follow-up visit.

6. 82-12-G Radon test kits

The proposed amendment adds a provision to allow the Health Officer to waive the fee associated with providing radon test kits and consultation to residents. The Department has historically participated in a grant-funded program sponsored by the NJ Department of Environmental Protection which refunds the Health Department for the purchase of home radon kits which are made available to residents free of charge.

7. 82-12-H File search

The proposal rescinds and reserves the file search fee. This section is obsolete as a result of the Open Public Records laws.

8. Memorandum Update November 13, 2025

The prior draft ordinance was updated to correct typographical errors in the citation references shown in the draft. In addition, please note the corrected draft ordinance reads "82-12 H RESERVED". This portion of the code does not fall at the end of 82-12 so the section is shown as "RESERVED" to serve as a placeholder. Note that in the original draft the File search text was labeled 82-12 F in error.

Please note that the proposed amendments do not include general increases to the base fees for bathing places and retail food establishments. Rather than proposing a general increase across the board, the Health Department proposes added fees which align with the facilities requiring greater investment of public health resources such as staff time dedicated to ensure compliance.

WEST WINDSOR TOWNSHIP
MERCER COUNTY, NEW JERSEY

ORDINANCE 2025-18

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 82 "FEES" SECTION 82-12 HEALTH OF
THE TOWNSHIP CODE OF THE TOWNSHIP OF WEST WINDSOR (1999)

WHEREAS, pursuant to N.J.S.A. 40:48-2, the governing body of a municipality may make, amend, repeal, and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this State or of the United States, as it may deem necessary and proper for the good of government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law; and

WHEREAS, West Windsor Township has adopted Chapter 82 of the Code of West Windsor Township establishing fees; and

WHEREAS, the Township performs a number of public services at substantial cost to the Township taxpayers; and

WHEREAS, the Township officers may be designated by ordinance and authorized to collect and receive fees and to issue permits or licenses as may be required by ordinance; and

NOW, THEREFORE BE IT ORDAINED, by the Township Council of the Township of West Windsor, in the County of Mercer and State of New Jersey as follows:

SECTION 1. Chapter 82, "FEES" is amended and supplemented as follows:

82-12

A. Individual subsurface sewage disposal systems.¹ [Amended 5-6-2002 by Ord. No. 2002-10; 3-22-2004 by Ord. No. 2004-08; 12-19-2005 by Ord. No. 2005-16]

(1) The following fees and charges are hereby established:

(a) A fee of \$750 per proposed system shall be charged for the following services (This fee shall include 10 hours of inspection time; work which exceeds 10 hours shall be billed at a rate of \$75 per hour.): [Amended 12-6-2010 by Ord. No. 2010-29]

[1] For the review of an application and plans for a permit to locate, construct and install an individual subsurface sewage disposal system to include design review and inspection.

[2] For the review of an application and plans for a permit to alter an existing individual subsurface sewage disposal system due to renovations or a malfunction to include design review and inspection.

[3] For the processing of plans, communications and on-site witnessing related to any preliminary, final or other soil or percolation test for an individual subsurface sewage disposal system or part thereof.

- (b) For the issuance or renewal of a license to a person or corporation to locate and construct or alter an individual subsurface sewage disposal system (annual fee): \$25.
- (c) Repairs. [Amended 12-6-2010 by Ord. No. 2010-29]
 - [1] Minor repair permit. A fee of \$75 shall be charged for an application for a minor repair to an individual subsurface sewage disposal system. This fee covers up to one hour of review and inspection time. Additional time will be billed at a rate of \$75 per hour.
 - [2] Repair permit. A fee of \$375 shall be charged for an application to repair an individual subsurface sewage disposal system. This fee includes five hours of inspection time. Additional work will be billed at a rate of \$75 per hour.
 - [3] Tank abandonment permit. A fee of \$75 shall be charged for an application to abandon a septic tank, cesspool or seepage pit.
- (2) All fees shall be paid at the Township municipal building to the Health Officer by check or money order drawn to the order of West Windsor Township.
- (3) Payment of all fees hereunder shall be guaranteed by the applicant and/or the owner of the property on which such inspections take place.

B. Public recreational bathing facilities places.

- (1) License. The following fees will be charged for issuance or renewal of a license to operate a public recreational bathing facility place.
 - (a) Seasonal (less than six months per year): \$300 for the primary swimming pool; \$150 for each additional swimming pool. [Amended 5-6-2002 by Ord. No. 2002-10]
 - (b) Year-round operation: \$500, for the primary swimming pool, \$150 for each additional swimming pool.
 - (c) Annual renewal applications for a license to operate a public recreational bathing facility received by the Township after May 1st of the licensing year will be charged a delinquent fee of \$100.
- (2) Plan review fees. A plan review fee will be charged for technical review of all new applications for public recreational bathing facilities places. The fees are established as follows:
 - (a) Plan review for a new facility consisting of one swimming pool/spa: \$500. [Amended 5-6-2002 by Ord. No. 2002-10; 3-4-2013 by Ord. No. 2013-06]
 - (b) Charge for each additional swimming pool/spa for facilities with multiples: \$100.
 - (c) Plan review for renovations to existing public recreational bathing facility place: \$300. [Amended 5-6-2002 by Ord. No. 2002-10; 12-6-2010 by Ord. No. 2010-29]

- (3) Reinspection fees. A reinspection fee shall be assessed to a public recreational bathing facility at the time of reinspection when the reinspection results in the issuance of a conditional satisfactory or unsatisfactory rating. The reinspection fee shall be \$150 per inspection. All reinspection fees shall be paid in full prior to issuance of the public recreational bathing facility license for the next renewal year.

C. Retail food establishment license fees.²

- (1) License. All retail food establishments shall obtain licenses from the West Windsor Township Division of Health, the cost of which shall be \$50. [Amended 12-6-2010 by Ord. No. 2010-29]

(a) Delinquent fees.

[1] Delinquent annual renewal applications. An additional administrative late fee of \$100 will be charged for applications received by the Township between the dates of February 1 and December 31 for renewal of operational retail food establishments for the current licensing year.

[2] Delinquent temporary retail food establishments. An additional administrative late fee of \$50 will be charged for applications received by the Township within seven calendar days of planned operation.

- (2) Inspection fee for food establishments with food preparation areas.

- (a) In addition to the annual license fee, an annual inspection fee shall be charged for food establishments with food preparation areas, based on the size of the food preparation area as follows: [Amended 5-6-2002 by Ord. No. 2002-10; 12-6-2010 by Ord. No. 2010-29]

Square Feet	Fee
Up to 200	\$135
201 to 400	\$210
401 to 600	\$260

Square Feet	Fee
601 to 800	\$310
801 to 1,000	\$360
Over 1,000	\$410

- (b) If inspections must be made on Saturdays, Sundays, legal holidays or after 5:00 p.m. because of the nature of the establishment, the applicable inspection fee shall be multiplied by a factor of 1.5.

- (c) A reinspection fee shall be assessed to a retail food establishment at the time of reinspection when the reinspection results in the issuance of a conditional satisfactory or unsatisfactory rating. The reinspection fee shall be equal to, and in addition to, the fee set by 82-12 C (2) (a) and (b). All reinspection fees shall be paid in full prior to issuance of the retail food establishment license for the next renewal year.

(3) Inspection fee for retail food markets.

- (a) In addition to the annual license fee, an annual inspection fee shall be charged for retail food markets, based on the size of the food marketing area as follows: [Amended 5-6-2002 by Ord. No. 2002-10; 12-6-2010 by Ord. No. 2010-29]

Square Feet	Fee
Up to 1,000	\$135
1,000 to 2,000	\$220
2,001 to 3,000	\$280
3,001 to 4,000	\$340
4,001 to 5,000	\$400
Over 5,000	\$460

- (b) If inspections must be made on Saturdays, Sundays, legal holidays or after 5:00 p.m. because of the nature of the establishment, the applicable inspection fee shall be multiplied by a factor of 1.5.

- (c) A reinspection fee shall be assessed to a retail food establishment at the time of reinspection when the reinspection results in the issuance of a conditional satisfactory or unsatisfactory rating. The reinspection fee shall be equal to, and in addition to, the fee set by 82-12 C (3) (a) and (b). All reinspection fees shall be paid in full prior to issuance of the retail food establishment license for the next renewal year.

- (4) Inspection fees for itinerant retail food establishments shall be as follows:
 - (a) Agricultural market: \$10.
 - (b) Mobile unit: \$30 per unit. [Amended 3-4-2013 by Ord. No. 2013-06]
- (5) Exemption for nonprofit corporations. No corporation organized under Title 15 of the New Jersey Statutes shall be required to pay either the license or inspection fees set forth herein. [Amended 12-6-2010 by Ord. No. 2010-29]
- (6) Inspection fee for temporary retail food establishments. The fee for a retail food establishment operating for less than two weeks, Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m., will be \$15. The fee for establishments operating weekends, evenings or holidays will be \$30. [Amended 12-6-2010 by Ord. No. 2010-29]
- (7) Plan review fees. Plan review fees shall be charged as follows: [Amended 5-6-2002 by Ord. No. 2002-10; 3-22-2004 by Ord. No. 2004-08; 3-4-2013 by Ord. No. 2013-06]

Food establishments. A plan review fee shall be charged for the filing of any application for a food establishment. The fee will be based upon the total square footage of the proposed establishment as follows:

Square Feet	Fee
Up to 400	\$175
401 to 800	\$250
Over 800	\$300

- (8) Professional instruction: specialized food safety training sessions will be held for individual establishments upon request. The following fees are established:
 - (a) A base fee shall be charged for preparation and planning of each program: \$150.
 - (b) A presentation fee shall be charged for each program: \$60 per hour.
 - (9) Low-hazard temporary food establishment registration. Temporary establishments which restrict their menus to prepackaged, non-potentially hazardous foods may be exempted from licensing and inspection fees by the Health Officer. A \$25 registration fee will be charged per event. [Added 12-19-2005 by Ord. No. 2005-16]
- D. License fees for food and beverage vending.³
- (1) All license and permit fees for food and beverage vending machines shall be paid to the Township of West Windsor on or before January 31 of each year.

- (2) All such permits and licenses issued under the authority of this section shall expire on January 30 of each year.
- (3) No license fee shall be required for any food or beverage vending machine owned by any public school, church or religious organizations or any nonprofit corporation or association of the State of New Jersey within the Township of West Windsor.
- (4) New or additional coin-operated vending machines installed during the year shall pay a license fee. There shall be no refund for a portion of the license for any machine removed from the premises during the year. [Amended 3-22-2004 by Ord. No. 2004-08]
- (5) The annual fee for licenses as required by § 183-1 for regulation and inspection and control of all food and beverage vending machines is set as follows:
 - (a) For each machine containing "potentially hazardous foods" as defined by Chapter 12 of the New Jersey State Sanitary Code: \$35.
 - (b) For each machine containing any food and beverage not considered potentially hazardous: \$15.

E. Well permits.⁴ The following fees and charges are hereby established as follows:

- (1) For the filing of an application and plans for a well permit: \$275.
- (2) For the filing of an application and plans to alter an existing well or to drill a replacement well: \$225.
- (3) For filing an application for well abandonment: \$75. [Added 12-6-2010 by Ord. No. 2010-29]

F. Community sewage disposal systems.⁵ The following fees and charges are established.
[Amended 5-6-2002 by Ord. No. 2002-10; 3-22-2004 by Ord. No. 2004-08; 12-6-2010 by Ord. No. 2010-29]

- (1) The fee for review of a proposed community sewage disposal system by the administrative authority shall be \$2,000, to include a maximum of 10 realty improvements, plus \$200 for each additional realty improvement, payable at the time application for the permit to locate, construct or alter the community sewage disposal system is made.
- (2) The fee for witnessing a soil test by an approved professional shall be \$75 per hour.

(3) The fee for site inspections shall be \$75 per hour.

G. Radon test. The fee for a radon test kit and consultation shall be \$30. [Amended 5-6-2002 by Ord. No. 2002-10] The fee may be waived at the discretion of the Health Officer.

H. ~~Reserved. File search. The fee for a file search by any interested party regarding environmentally sensitive areas or properties shall be \$75. This fee does not include the cost of providing copies of written documents.~~

I. Body art establishments. The following fees will be charged for issuance or renewal of a license to operate a body art establishment. All annual licenses shall expire December 31 in the year the license is issued. Temporary licenses shall expire 24 hours from the date of issue. [Added 12-6-2010 by Ord. No. 2010-29]

(1) Licensing fees.

Type of Establishment	Fee
Tattooing	\$500
Permanent cosmetics	\$500
Body piercing	\$500
Ear piercing only	\$100
Combination procedure	\$750
Temporary	\$1,000

(2) Plan review application fees. The following fees shall be charged for an application for plan review for body art establishments.

- (a) Fixed facilities. A plan review fee of \$500 will be charged for the first procedure proposed; a fee of \$125 per additional procedure. A fee of \$125 per procedure will be charged for applications to alter, expand or renovate an existing body art establishment.
- (b) Temporary establishments. A plan review fee of \$1,000 is established for plan review of temporary establishments.

J. Retail electronic smoking devices establishment. The annual fee for an electronic smoking device establishment license shall be \$1,500. [Added 2-19-2019 by Ord. No. 2019-01]

SECTION 2. In the event of any conflict between the provisions and requirements of this Chapter and the provisions and requirements of any other Chapter of the Code, the provisions and requirements of this Chapter shall govern.

SECTION 3. This ordinance shall take effect 20 days after action or inaction by the Mayor as approved by law or an override of a mayoral veto by the Council, which is applicable upon publication according to law.

Introduction

Public Hearing:

Adoption:

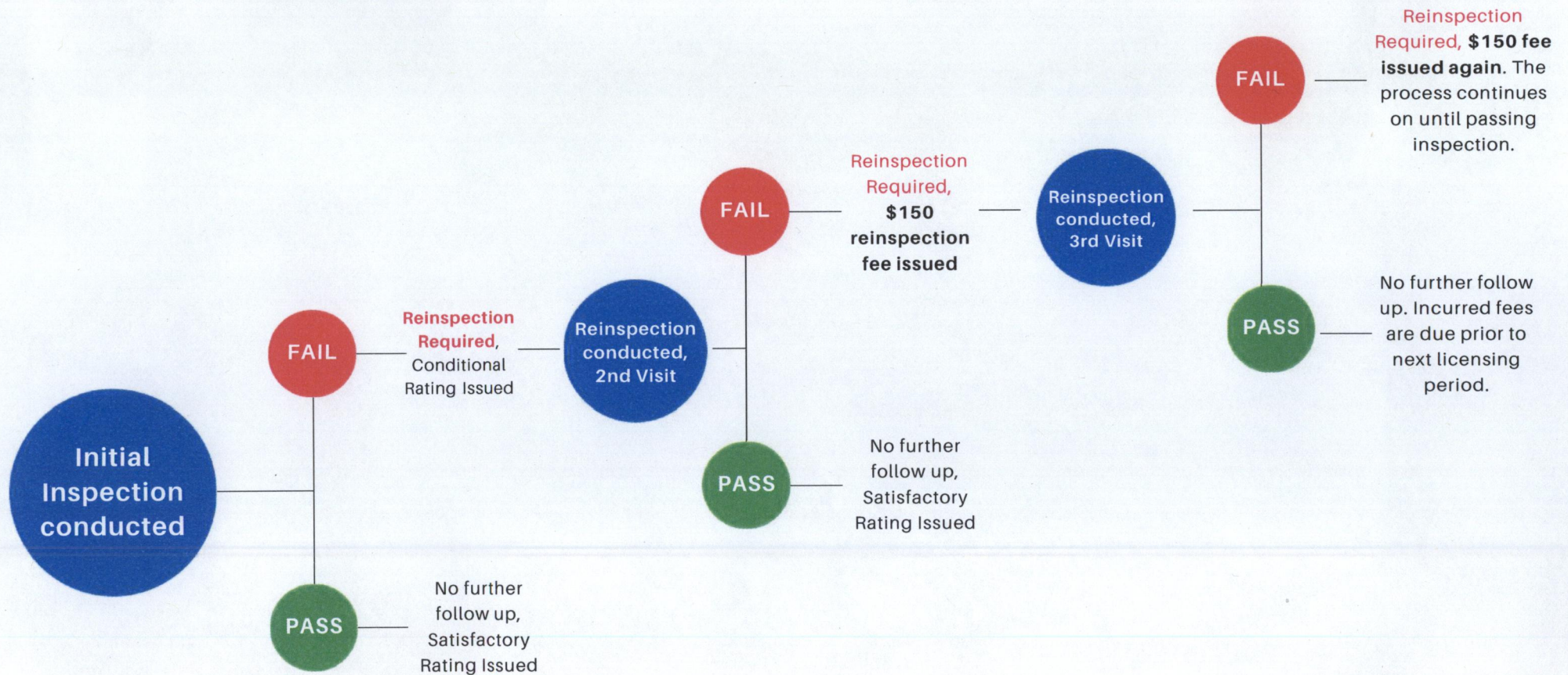
Mayor's Approval:

Effective Date:

Explanation: Language to be removed is shown with strike-through and language in underlined is proposed to be added.

"RESERVED" indicates a placeholder within the section of the Code.

RECREATIONAL BATHING FACILITY FLOW CHART



RETAIL FOOD ESTABLISHMENT FLOW CHART

